

January 25, 2022 – Zoom Meeting

**PRESBYTERY OF THE COASTLANDS MEETING ON ZOOM  
TUESDAY, JANUARY 25, 2022**

The stated meeting of the Presbytery of the Coastlands, held on Zoom, on Tuesday, January 25, 2022, was called to order at 6:30pm by the moderator, Rev. Diane Ford, who opened the meeting with prayer. She acknowledged that land within our geographical bounds was taken from those who were native to the land, specifically the Munsee Lenape and the Lenni Lenape.

**Worship**

Rev. Dee Cooper preached on Isaiah 40:28-41, “What do we see? What do we hear? What do we know?” Music was provided by the Community Presbyterian Church of Edison.

**Roll of Presbytery’s Commissioners**

The moderator announced that a quorum was present. The following teaching elders were in attendance:

Kyle Anderson (V)	Edmund Hoener (V)	Paul Quevedo (V)
Lindsay Anderson-Beck (V)	Charles Holm (HR)	Molly Ramsey (V)
Marie Bacchiocchi (V)	Linda Hora (HR)	Nina Reeder (HR)
Cynthia Bowman (HR)	Christopher Houtz (V)	Carlos Rivera (HR)
David Bowman (V)	Mary Jane Inman (V)	Katharine Sakenfeld (HR)
Christine Bridge (V)	Jill Kitsko (V)	Andrew Scales (V)
Rory Chambers (V)	James Klotz (V)	Len Scales (V)
Douglas Chase (HR)	Marcus Lambright (V)	Byron Shafer (HR)
Katherine Cunningham (HR)	Jenny Lee (V)	Thomas Sheffield (HR)
David Davis (V)	Marcia Lewis (V)	Jonathan Shenk (AL)
Walter De Gunya (V)	Hannah Lovaglio (V)	Susan Smith (V)
Miriam Diephouse-McMillan (V)	Emily Lueder (V)	Theresa Swenson (AL)
Jessica Dixon (V)	Janet Macgregor-Williams (HR)	Mark Terranova (V)
Sharyl Dixon (V)	Melissa Martin (V)	Glory Thomas (V)
Kyle Doeblor (V)	Nancy Mikoski (V)	Julie Thompson-Barrier (V)
Gary Filson (V)	Carrie Mitchell (V)	Robert Tomlinson (HR)
Diane Ford (V)	John Monroe (V)	Jan Willem Van der Werff (V)
Frederick Garry (V)	William Morris (V)	Wendi Werner (V)
Linda Goeddel (HR)	Lori Neff LaRue (V)	John White (HR)
Katja Gruening (V)	Alan Olson (V)	John Williams (HR)
Karen Hernandez-Granzen (V)	Jean Pinto (HR)	Samuel Yenn-Batah (V)

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The following ministers laboring in the bounds were present: Donna Lepsky

The following Commissioned Ruling Elders were present: Julissa Alvarez-Garcia

The following churches were represented by the Elder Commissioner(s) indicated:

Allentown (Beth Rigby, Nancy Tindall)	Matawan (Barbara Kearney)
Avenel (Sandra Kosakowski)	Millstone (Claude Heller)
Brick (Elaine Salto)	Nassau (Lynn Cornell, Kimberlyn Kleason, Anne Kuhn)
Cranbury (Ken Gordon)	New Brunswick (Barbara Meyer)
Dutch Neck (David Redman, Greg Slonaker)	Nueva Vida (Maria-Luisa Lee)
Ewing-Covenant (William Olson)	Pennington (Kim Newport, Dee Norris)
Farmingdale (Howard Dunbar)	Plainsboro (Lisa Minich)
Forked River (Linda DeLotto)	Pt. Pleasant (Jim McGuire, Barbara Reusch)
Freehold (Berwin Guttormsen)	Slackwood (Carol Belles)
Hamilton Square (Michael Meduski)	Tinton Falls Hope (Steven Buckley)
Hightstown (Dilys Henninger, Karen Klimpl)	Toms River (Daniel Raisch)
Iselin (Andrea Harrison)	Trenton First (Lee Herrick)
Jamesburg (Diana Chase)	Trinity East Brunswick (Beverly Bodor, Kathryn Starzer-Farrell)
Kingston (Cindy Gibson)	Westminster Trenton (Angela Belmont)
Lakewood Hope (Patty Williams)	Woodbridge (Michael Hora, Linda Thorstenson)
Lawrenceville (David Sung, Gooitzen Van Der Wal, Jean Yepes)	
Martin Luther King, Jr. (Ty Laws)	

The following elders, who are officers, Trustees, and Former Moderators, were present: Linda Gilmore, Sue Henry, Kurt Kaboth, Jan Margolis, Cherry Oakley, Walter Vincent, Jean Woodman.

Also, in attendance were:

Rev. SanDawna Ashley, Elise Bates Russell, Ilene Black (Staff), Elizabeth Christensen, Brad Clifton, Rev. Dee Cooper, Rev. Shelley Donaldson, Iris Feliciano, Salvatore Lalama, Marie Luthringer (Staff), Annie Pantoja, Tori Paquette, Robert Petillo, Peggy Redman, William Reyes, Rev. Carmen Rosario, Adebisi Shofu, Carl Stillwell, Rev. Nancy Talbot, Rev. Ron Thompson, Linda Van Melis, Laura Wenz, Terri Youn,

The Rev. Sue Smith, Acting Stated Clerk provided Zoom instructions for recognition and voting.

There was a motion and a second to seat the following as corresponding members: Rev. Dee Cooper, Denver Presbytery, Rev. SanDawna Ashley, Minnesota Valleys Presbytery, Rev. Shelley Donaldson, Presbytery of Southern New England, Rev. Ron Thompson, Presbytery of Northeast NJ, Rev. Nancy Talbot, Presbytery of NYC, Reverend Carmen Rosario, Presbytery of NYC, Elder Sal Lalama, NJ Missional Communities AC, Elder Terri Youn, NJ Missional Communities AC, Elise Bates Russell, Camp Johnsonburg Director. **Approved.**

### **Report of the Acting Stated Clerk**

The consent agenda was presented for approval:

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- 1) Approval of the docket for this meeting
- 2) Approval of the minutes of November 23, 2021, presbytery meeting
- 3) Receive the Trustees minutes (Appendix A)
- 4) Receive the Commission on Ministry Report (Appendix B)
- 5) Append the Session Records Review Report to the minutes for this meeting. (Appendix C)

A motion and was made and seconded to approve the consent agenda. **Approved.**

Business docketed at this meeting included:

- The Presbytery Convenes with Prayer
- Land Acknowledgement
- Worship
- Zoom Instructions
- Seating of Corresponding Members
- Report of the Acting Stated Clerk
- Report of the Gap Presbytery Leader
- Core Transition Team
- Report of the NJ Missional Communities Administrative Commission
- Commission on Ministry
- Board of Pensions
- Nominating Committee
- Trustees
- Unfinished Business
- Motion to Adjourn
- Closing Prayer

The Stated Clerk announced the sudden death of Rev. Michael Walker and asked for prayers for his family.

The Stated Clerk reported that an Investigative Committee has been formed with members Elder Lori Kellner, Rev. Thomas Sheffield, Rev. Lydia Tembo.

A motion was made and seconded to approve the Parity Plan for the Distribution of Ruling Elder Commissioners (Appendix D) for the period of March 1, 2022, through December 31, 2022. **Approved.**

The Stated Clerk reminded everyone that the statistics reports are due in early February.

Elder Jan Margolis assumed the role of moderator.

**Report of the Gap Presbytery Leader**

Rev. Dee Cooper shared her observation of the work that has been done to date in the new presbytery and what is left to do. She celebrated the work that everyone has done in committees, commissions and as staff.

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### **Report of the Core Team**

Elder Kathryn Starzer-Farrell presented the amended Bylaws of the Presbytery of the Coastlands for a first reading.

Rev. Dave Davis, Rev. Wendi Werner and Elder Kathryn Starzer-Farrell presented on the work of the Staffing & Structure and Governance transition teams. They discussed the models for staffing the presbytery and for governing the presbytery. Rev. Hannah Lovaglio presented a timeline for implementation.

It was moved to affirm the staff model as presented (Appendix E), specifically referring to the concept of presbytery co-leaders. **Approved.**

It was moved to affirm the governance model as presented (Appendix F). **Approved.**

### **Synod Administrative Commission**

Elder Nancy Tindall and Elder Sal Lalama reported for the NJ Missional Communities AC.

Elder Tindall moved to nominate Elder Joyce Davies, Shrewsbury, to the Interim Nominating Committee. After asking for nominations from the floor it was moved to close the nominations and elect the slate. **Approved.**

Elder Tindall moved the proposed 2022 stated meeting schedule, all meetings held via zoom and called at 6:30pm: February 22, March 22, June 28, September 27, and November 22, 2022. **Approved.**

Elder Lalama related that the AC will bring to the February meeting a slate to nominate the Gap Council and the Committee on Representation. He also spoke to the gap period, as responsibilities will be transferring from the AC to the presbytery.

There was a motion and second to extend the docket to 9:30pm. **Approved.**

There was a five minute break. Elder Cherry Oakley assumed the role of moderator.

### **Commission on Ministry**

The retirements of Rev. Carlos Rivera, Rev. John White and Rev. Gary Filson were celebrated. Elder Iris Feliciano offered words on the ministry of Rev. Rivera. Rev. Dave Davis offered words on the ministry of Rev. White. Elder Diana Chase offered words on the ministry of Rev. Filson. Rev. Dixon offered a prayer for Revs. Rivera, White and Filson.

### **Board of Pensions**

Rev. Carrie Mitchell, Church Consultant for the Northeast and the Mid-Atlantic for the Board of Pensions of the Presbyterian Church (U.S.A.) provided information on the changes to the Board's Assistance Program, the new care navigation feature, as well as information about COVID testing and tax limitations.

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There was a motion and a second to extend the docket 15 minutes. **Approved.**

### **Nominating Committee**

Rev. John Monroe presented the slate for nominations:

#### **Commission on Preparation for Ministry:**

Teaching Elder, George Erlandson, Community Church Edison

After asking for nominations from the floor it was moved to close the nominations and elect the slate. **Approved.**

Rev. Monroe introduced Elder Brad Clifton and moved that he be elected as Treasurer of the Presbytery of the Coastlands for a three-year term beginning on March 1, 2022. After asking for nominations from the floor it was moved to close the nomination and elect the Treasurer.

**Approved.**

### **Trustees**

Rev. Fred Garry reported for the Trustees, and drew attention to the information that has been disseminated regarding information to be used in reviewing church relationships with Boy Scouts of America troops in terms of chartering.

### **Unfinished Business**

There was no unfinished business.

### **Adjournment**

The Presbytery adjourned at 9:36pm to reconvene on February 22, 2022, at 6:30pm.

The Co-Moderators, Rev. Diane Ford, Elder Jan Margolis and Elder Cherry Oakley offered the closing prayer.

Attest: Rev. Sue Smith, Acting Stated Clerk

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Appendix A

MINUTES OF THE BOARD OF TRUSTEES - THE PRESBYTERY OF THE COASTLANDS

The regular meeting of the Board of Trustees of the Presbytery of the Coastlands was called to order on Wednesday, November 17, 2021 at 2:03 PM via Zoom, and opened with prayer by Rev. Fred Garry.

Attendance:

Elder Tim Brown	P	Elder Robert Carson	P	Rev. Dave Davis	P
Rev. Fred Garry, President	P	Elder Kurt Kaboth	P	Rev. Jenny Lee	P
Rev. Robert Louer	P	Rev. Andrew Scales	E	Rev. Theresa Swenson	P
Elder Jean Woodman	P	Elder Linda Gilmore, Interim Treasurer, ex- officio	P	Rev. Sue Smith, Acting Stated Clerk, ex-officio	P

A motion was made to approve the consent agenda:

- Approve Agenda
- Approve minutes of the October 20, 2021 meeting
- Approve Cranbury Rental Agreement for an Afghan family.

**Approved.**

There was a discussion on the Boy Scouts of America lawsuits. There have been questions about how to vote for those who submitted proof of claims, what happens if you did not file a proof of claim, should a charter be renewed. It was agreed that the Trustees should seek counsel from a bankruptcy lawyer. Members were to reach out to contacts who might know a bankruptcy lawyer.

There was a motion to set the 2022 per capita rate at \$40 per member. **Approved.** This will be approved by the Presbytery at its November 23, 2021 meeting.

Rev. Karen Hernandez-Granzen joined the meeting to educate the Trustees on the Urban Fund, a legacy fund from the former Presbytery of New Brunswick. The sub-team on legacy funds provided a summary of all of the legacy funds.

There was a discussion on the budget. Until the staffing plan is presented and approved, the budget is in flux. There needs to be financial support beyond the per capita income to support the proposed staffing plan. Theresa, Fred, Dave and Sue agreed to call churches who currently make mission payments to see if that support is expected to continue.

Kurt, Jean and Tim agreed to work on the Investment Policy.

There was a continuing discussion on the House of Hospitality.

A 2022 budget will not be in place in January. A motion was made to approve continuing to pay Presbytery operating expenses in 2022 until a budget has been approved. **Approved.**

The next scheduled meeting of the Board of Trustees is Wednesday, December 15, 2021, at 2:00

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PM via Zoom. The meeting was adjourned at 3:33 PM with prayer by Rev. Fred Garry.

Attest, Rev. Sue Smith, Acting Stated Clerk

## MINUTES OF THE BOARD OF TRUSTEES - THE PRESBYTERY OF THE COASTLANDS

The regular meeting of the Board of Trustees of the Presbytery of the Coastlands was called to order on Wednesday, December 15, 2021 at 2:01 PM via Zoom, and opened with prayer by Rev. Fred Garry.

Attendance:

Elder Tim Brown	P	Elder Robert Carson	P	Rev. Dave Davis	P
Rev. Fred Garry, President	P	Elder Kurt Kaboth	P	Rev. Jenny Lee	P
Rev. Robert Louer	P	Rev. Andrew Scales	P	Rev. Theresa Swenson	P
Elder Jean Woodman	P	Rev. Dee Cooper, Presbytery Leader, ex- officio		Elder Linda Gilmore, Interim Treasurer, ex- officio	P
Rev. Sue Smith, Acting Stated Clerk, ex-officio	P				

A motion was made to approve the consent agenda:

- Agenda
- Westminster-Trenton Fundraising Appeal
- November 2021 Financial Report
- Minutes of the November 17, 2021 meeting

**Approved.**

There was a discussion on the Boy Scouts of America. Theresa Swenson will draft an email to congregations about chartering with Boy Scouts. Each Coastlands Presbytery church that has been named in a Boy Scout suit will have a Trustee contact: Tower Hill, Theresa Swenson; Kingston, Dave Davis, Hope Tinton Falls, Fred Garry; Rumson, Sue Smith. A future email to congregations will cover training of volunteers in accordance with church child protection policies.

There was a conversation on the outline for the Investment Policy. The sub-committee will continue to work on the policy.

There was a motion to liquidate the former Presbytery of New Brunswick's Wells Fargo brokerage account and transfer the funds to the Presbytery of the Coastlands investment account at New Covenant Trust Company (NCTC). The funds will be invested according to the investment instructions currently in place at NCTC. **Approved.**

The Trustees were invited to attend a zoom meeting about the building planning at First Trenton. No one was available to attend. Kurt Kaboth will watch the recording and determine if and what role the Trustees may have at this time.

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There was a discussion on a policy for intra-presbytery appeals, such as the appeal by Westminster-Trenton. It was suggested to act on requests as presented.

There was a discussion on whether the Trustees could fulfill the role of a council after the Administrative Commission ends its work. This would be for an interim period until the final governance structure is determined. The presbytery would have to approve this. Members were asked to think about it and discuss it at the next meeting.

The budget is still being worked on. It currently is at \$425,000, which incorporates a phasing in of the staffing plan. There are still inputs that are needed.

The next scheduled meeting of the Board of Trustees is Wednesday, January 19, 2022, at 2:00 PM via Zoom. The meeting was adjourned at 3:40 PM with prayer by Rev. Dee Cooper.

Attest, Rev. Sue Smith, Acting Stated Clerk



**Presbytery of the Coastlands Commission on Ministry Report  
January 25, 2022**

***At its December 7, 2021, meeting the Commission voted to approve:***

- The 2022 annual terms of call for Rev. Susan Smith.
 

Cash: \$0	Professional Expenses: \$1,500
Housing: \$43,202	Continuing Education: \$1,500
Social Security Offset: \$3,305	Total: \$49,507
- The 2022 part time contract between Rev. James Brumm and the Presbyterian Church of New Brunswick.
 

Salary and Housing: \$35,112	Social Security Offset: \$2,681
Pension/Medical: \$ 0 (Satisfied though full time employer)	
Continuing Education: \$1,500	
Vacation: (28 calendar days including 4 Sundays; Compensation upon termination, the employee will receive payment for earned by unused vacation time	
Expenses: \$ 750 (Reimbursable professional expenses as necessary, auto allowance as specified by the IRS)	
- To dismiss Rev. Doug Hughes to the Presbytery of Tampa Bay effective October 13, 2021.
- To support coaching for Rev. Ashley Bair.
- To appoint Rev. Kyle Anderson moderator for the Lawrence Road Church.
- To appoint Rev. Jeff Vamos as the moderator of the Grace Taiwanese Church.
- The Covenant of Closure policy and post it to the presbytery website.
- To appoint Elder David Redman as the moderator of the Witherspoon St. session during the time of discussion of Rev. Mjumbe's terms of call.
- The template for temporary (contract) pastors and post on the presbytery website.

***The following e-votes were approved between meetings:***

- Appoint Dan Raisch to moderate the January 23rd congregational meeting at Brick Presbyterian Church. (December 13, 2021)
- Appoint Rev. Stephen Heinzl-Nelson to serve as moderator for the United Presbyterian Church of Yardville's session and congregational meeting beginning January 1, 2022, until a new pastor is called. (December 13, 2021)
- Appoint Rev. Joyce MacKichan Walker as the moderator of Session at Middlesex Presbyterian Church. (December 16, 2021)
- Approve the Ministry Information Form presented by Grace Presbyterian Church Kendall Park. (December 17, 2021)
- Appoint Rev. Nina Reeder as the moderator for the Called Session meeting of Ewing Covenant Presbyterian Church to approve the resignation of Rev. Ann Schoonover. (January 4, 2022.)

***At its January 11, 2022, meeting the Commission voted to approve:***

- The December 7, 2021, meeting minutes.
- To appoint Rev. Molly Dykstra as moderator for First Presbyterian Church of Trenton
- To move Rev. Marcus Lambright to At Large effective January 1, 2022.

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- The Honorable Retirement of Rev. Dr. Gary Filson effective January 31, 2022.
- To appoint David Redman as moderator for Ewing Covenant Presbyterian Church beginning January 12.
- To place Candidate Ready to Receive a call Inna Nikolyukin on the Pulpit Supply list.
- To place Candidate Ready to Receive a call, Emily Wilkes, on the Pulpit Supply list.
- To place Rev. Kathy Genus on the Pulpit Supply list (member of Hudson River)
- Rev. Nina Reeder laboring outside the bounds for 2022.
- Rev. Dee Cooper laboring inside the bounds effective December 6, 2021.
- The Parish Associate contract for Rev. Sue Smith.
- To appoint Rev. Doug Kurtz as Stated Supply and Moderator of the First Presbyterian Church of Fords.
- The amended Yardville MIF. The terms of call were changed to  $\frac{3}{4}$  time.
- To accept the draft Annual Review and Reflection for Ministers of Word and Sacrament and CRE's conceptually and send it back to the Ministries petal team for further development.
- To move Rev. Ann Schoonover to At Large status effective January 3, 2022.
- Having a small group work on the motion for an administrative commission for the First Presbyterian Church of Trenton. The group will work on the charge, inviting members of the AC and meet with the session.



## Presbytery of The Coastlands

617 Hope Chapel Rd.  
Lakewood, NJ 08701

February 2022

Re: Session Records Review

As was the case last year, a virtual-only version of the Session Records Review was hosted by Sue Smith and Ken Gordon via tele- and video conference. Since these were virtual meetings, participating churches were unable to review their colleagues' Session records, however, we requested all participants conduct a review of their own records and complete a Session Records checklist that summarizes many of the "best practices" that should be recorded in Session Records<sup>1</sup>.

Of 69 churches in the Coastlands Presbytery, 40 churches participated in these virtual meetings and completed the checklists.

Respectfully submitted,

Rev. Sue Smith  
Acting Stated Clerk  
reverendsuesmith@gmail.com

Ken Gordon  
Session Records Review Committee

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<sup>1</sup> Book of Order G-3.0208a states "...Higher councils shall review the work of lower councils in the following ways: Each council shall review annually or biennially [emphasis added], based on the body's meeting frequency, the proceedings and actions of all entities related to the body, all officers able to act on behalf of the body, and lower councils within its jurisdiction. In reviewing the procedures of the lower council, the higher body shall determine whether the proceedings have been correctly recorded, have been in accordance with this Constitution, have been prudent and equitable, and have been faithful to the mission of the whole church. It shall also determine whether lawful injunctions of a higher body have been obeyed.

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**Attendance History**

(Review Year 2020)

		<b><u>2020</u></b>			<b><u>2020</u></b>
1	Allentown	x	21	Lincroft	x
2	Belmar	x	22	Manasquan	x
3	Bordentown	x	23	Matawan	x
4	Brick	x	24	Metuchen	x
5	Cranbury	x	25	Millstone	x
6	Edison (Oak Tree)	x	26	Nassau	x
7	Englishtown	x	27	New Egypt (Plumsted)	x
8	Ewing (Covenant)	x	28	New Gretna	x
9	Ewing (Presby)	x	29	Oak Grove	x
10	Farmingdale (Pierce Mem)	x	30	Ocean – CTH	x
11	Forked River	x	31	Plainsboro	x
12	Freehold	x	32	Pt Pleasant	x
13	Hightstown	x	33	Red Bank	x
14	Hopewell	x	34	Sayreville	x
15	Jackson (Cornerstone)	x	35	Shrewsbury	x
16	Jacksonville	x	36	Slackwood	x
17	Lakehurst	x	37	Toms River	x
18	Lakewood (First)	x	38	Trenton (Covenant)	x
19	Lakewood (Hope)	x	39	Trinity (E. Brunswick)	x
20	Lawrenceville	x	40	Woodbridge	x

<Revised – Jan-25-2022>

Presbytery of the Coastlands  
Report of the Stated Clerk  
January 25, 2022

Section G-3.0301 of the *Book of Order* requires presbyteries to periodically rebalance their numbers of ruling elder commissioners, in order to insure that, insofar as possible, equal numbers of ministers of the Word and Sacrament and ruling elders are present to vote in presbytery meetings:

*“The presbytery shall adopt and communicate to the sessions a plan for determining how many ruling elders each session should elect as commissioners to presbytery, take into consideration the size of congregations as well as a method to fulfill the principles of participation and representation found in F-1.0403 and G-3.0103. Ruling elders elected as officers of the presbytery shall be enrolled as members during the period of their service. A presbytery may enroll, or may provide by its own rule for the enrollment of, ruling elders during terms of elected service to the presbytery or its congregations.”*

**Ministers of Word and Sacrament:** The presbytery has 225 minister members. One hundred and eighty-four live or work in New Jersey. Forty-five of these NJ-located ministers are honorably retired who have never attended one of the six Coastlands presbytery meetings in 2021. The majority of members outside of NJ are either honorably retired or working outside of the country. None have been to any presbytery meeting to date. This Distribution is based on 140 ministers.

**Ruling Elder Commissioners:** The Distribution of Ruling Elder Commissioners adopted at the June 22, 2021, presbytery meeting was based on membership numbers of the congregations. Churches with 200 or more members could elect at least one more additional commissioner. The NJ Missional Communities Administrative Commission requested that “we want to encourage you to explore alternative approaches for future parity planning that may consider additional factors beyond the size of member congregations”. In developing the Distribution for 2022, effective March 1, 2022, both size and diversity were taken into consideration.

- All churches with 100-199 members can elect at least one additional member, giving smaller churches an opportunity for greater participation.
- Those churches with 200 members or more can elect the same number of commissioners as in the previous Distribution.
- The Office of the General Assembly 2020 Statistics report was used to determine assigning commissioners based on diversity. Those churches reporting under 100 members and reporting non-white membership greater than 20% of their total membership can elect one additional elder commissioner.
- This Distribution brings the number of ruling elder commissioners to 125.
- There are 15 ruling elders who either serve as commissioned ruling elders, moderators, trustees, or were former moderators.

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Based on rationale above, I recommend the following distribution of ruling elder commissioners for the period of March 1, 2022 through December 31, 2022.

Distribution of Ruling Elder Commissioners  
(takes effect with the first presbytery meeting after March 1, 2022)

1. Each session will elect one ruling elder commissioner. The following sessions will elect one ruling elder: ***Bayard Street, Carteret, Englishtown, Farmingdale Pierce Memorial, Fords, Grace Kendall Park, Jackson Township Cornerstone, Lakehurst, Lakewood, Lincroft, Middlesex, New Egypt Plumsted, Plainsboro, Sayreville, Slackwood, South Amboy, Tennent, Tinton Falls Hope, Trenton, West Trenton***
2. In addition, the following sessions will elect:
  - a. ***three additional ruling elder commissioners, for a total of four: Toms River***
  - b. ***two additional ruling elder commissioners, for a total of three: Allentown, Cranbury, Lawrenceville, Manasquan, Metuchen, Nassau, Tower Hill***
  - c. ***one additional ruling elder commissioner, for a total of two: Avenel, Belmar, Brick, Christ Hamilton Township, Church on the Hill Ocean, Dayton, Dutch Neck, East Brunswick Trinity, Edison Community, Edison Lord of Hope, Edison Oak Tree, Ewing Covenant, Forked River, Freehold, Grace Taiwanese, Hamilton Square, Hightstown, Hopewell, Iselin, Jamesburg, Kingston, Lakewood Hope, Lawrence Road, Martin Luther King, Matawan, Middletown Westminster, New Brunswick, Nueva Vida, Pennington, Perrineville, Perth Amboy, Point Pleasant, Princeton Korean, Principe de Paz, Rumson, Shrewsbury, Trenton Westminster, Witherspoon Street, Woodbridge, Yardville***

Please note that those ruling elders who are serving as Commissioned Ruling Elders, Presbytery Moderator, Vice Moderator, or as members of the Board of Trustees or Council, and Past Moderators, also have voice and vote in Presbytery meetings. This is above and beyond any other commissioners those sessions are entitled to send.

*Rev. Sue Smith*  
Acting Stated Clerk

**STAFFING AND STRUCTURE MODEL**

Relational  
Presbytery Co-Leader  
Trust Builder  
Meeting Pastors & Specialized  
Ministries, Sessions, Ruling Elders  
Congregational support/viability/  
conflict resolution  
Pastoral Transitions  
Social Justice Advocate

Administrative Presbytery Co-Leader  
  
Operational supervisor  
Communications, IT, Finance  
church properties  
Funds Development & Grant Writing  
Social Justice Advocate

Stated Clerk  
Part Time  
Chief Ecclesiastical Officer  
Secretary to the elected leadership body  
Official representative and  
communicator for the presbytery in  
receiving and sending ecclesiastical  
communications  
recording and maintaining minutes of  
the presbytery  
keeping the rolls of membership  
Participating in the work of the church  
in other governing bodies

Administrator  
Full Time  
Co-Leader support  
COM/CPM support  
Trustees/Exec Board/Council support

Pastoral Care  
Contracted  
Part Time  
Pastoral care to teaching elders

Communications  
Contracted  
Part Time  
Website, social Media

Clergy “Coach”  
Contracted  
Part Time  
Educational Events

Financial Consultant  
Bookkeeping and support  
Contracted  
Part Time

GOVERNANCE MODEL

