

Transitional Pastor

Job Description

Concord Liberty Presbyterian Church

Concord Liberty is seeking a full-time, accomplished Transitional Pastor to prepare our staff and congregation for the next phase of the revitalized mission in the church's development.

PURPOSE

To provide leadership and outreach to our congregation with its many senior members. To lead our Session in administering pastoral care to the many individuals within the congregation who want to have a stronger bond to the Lord. To challenge and guide our Session, Deacons and Staff Members in being a more involved part of our community – a community that is rich in opportunities to expand the ministry of CLPC. The Transitional Pastor we wish to call will minister with meaningful biblical preaching that has a direct and purposeful application to the lives of members, visitors and outsiders who may attend services. Our Transitional Pastor will help us to further develop our thinking and perceptions of what our mission ought to be in serving our God in our community. In focusing on these responsibilities, this individual will enable our church to be fully ready to receive the new pastor.

RESPONSIBILITIES

1. Work with Session to promote the growth of the congregation through various forms of outreach to the community.
2. Be a leader to the Session, Deacons, Staff Members, the congregation, and individuals by setting an example through their own lives, and by teaching the calling Jesus has made for us to serve. This includes conducting weekly services, offering a preaching style that is biblically based, and is easily relatable to the world in which we live today. These services should succeed in inspiring, encouraging and helping to enable the members, as well as the church body, to serve Christ fully in our purpose and intent daily.
3. Help foster an environment to encourage the spiritual development of our members through interactive activities like adult bible studies, children's ministries, mission trips locally, within the US and even abroad, as well as other teaching and engagements outside of Sunday mornings.
4. Help create a ministry of pastoral caring, including counseling, visitations in homes of active as well as inactive members. Maintain a pastoral care responsibility to physically administer to the sick, suffering and hospitalized on a weekly basis. This would include ministering to care givers and loved ones of those who are suffering.
5. Teach confirmation classes, with the assistance of the CLPC adult leaders. Preside over baptisms, communion, marriage, and funeral services.
6. Work with the Session to help develop an educational curriculum at Concord Liberty, for all ages and levels of understanding on what it means to grow in a commitment to Christ and His Church. To assist members in developing and putting into practice their individual spiritual gifts.
7. Assist the leaders and congregation with its responsibility of growing and improving the church, by making decisions in accordance with our new and focused mission statement. Through our focus on

specific mission statement goals, this transitional pastor will help Concord Liberty to become the permanent and stable anchor in this community that our founders wanted us to be.

8. Provide an outreach in all areas of ministry that will attract young families, as well as meet the needs of the broader congregation.
9. Seek out and help in developing specific responsibilities that the ministry of CLPC needs to compete as Christians in this modern world, for example: a stronger digital presence, with both website and social media; a more developed music ministry, with a strong base of musicians and vocalists; a congregational outreach team to establish regular contact with everyone who become connected to CLPC.
10. Help identify and bring attention to issues within our community in which our church can participate in and help make better (aka – The Food Bank). Work with the Mission Committee and the Deacons to further identify ministries that the Church Body can be involved in which serve humanity and show our Love of God and our neighbors. Take the initiative and provide leadership in ecumenical and interfaith activities.
11. Establish and maintain open communication, while providing effective and appropriate leadership to ensure that all CLPC activities and programs are serving God and fulfilling the goals of our mission. Serve as a resource person to the Session and the Deacons in their program planning and activities. Moderate the Session and Congregational meetings. Supervise, mentor, and assist all paid staff members in doing their jobs to the best of their abilities – Office Manager, Organist-Choir Director, Music Director and Sexton.
12. Participate in Presbytery and interpret for Session and congregation the planning and programming of the Presbytery, Synod and General Assembly. Provide leadership in ministry to Session in accord with the biblical mandates and the requirements of the Book of Order of the Presbyterian Church (U.S.A.).

QUALIFICATIONS

1. Graduate of a nationally recognized seminary or divinity school.
2. Experienced as a called pastor and /or Transitional Pastor with a solid record of performance and leadership.
3. Completion of the Presbytery's required transitional ministry training is preferred. Applicants in the process of completing this training before the end of 2021 would also be considered.
4. Effective interpersonal and communication skills with the flexibility to relate to members of the congregation, officers, and especially outsiders and community members at large. This includes individuals of all ages, of varied interests and education, and with differing needs, views, and desires.
5. Competent in computer skills, such as Microsoft Office Suite and Outlook. Must also be comfortable and competent in speaking on camera, and have a working knowledge of social media platforms like Facebook and Instagram.

REVIEW AND ACCOUNTABILITY

The Transitional Pastor will be a member of the Presbytery of Philadelphia or be granted permission to fill the position within the bounds of the Presbytery of Philadelphia and approved by the Committee on Ministry (C.O.M.) The transitional Pastor is accountable to the congregation of Concord Liberty

(represented through the active elders of the Session) for the fulfillment of the responsibilities of the position description and to the Presbytery of Philadelphia through the C.O.M.

It is the obligation of the Transitional Pastor to submit a written quarterly report to the C.O.M. During the length of the Agreement, the Transitional Pastor will be accountable to the Presbytery through the C.O.M. There will be a joint review conducted by the Session and the Transitional Pastor, in consultation with the C.O.M, every six months, or more often at the request of any one of the parties.

TERM

The Transitional Pastor shall be invited to serve for the period of one year, with the option of an extension at the request of the Session and with the approval of the Presbytery through the C.O.M. The Transitional Pastor contract shall be terminated upon the effective date of the call of the new pastor and may be terminated by either the Session or the Transitional Pastor with a 30-day written notice. Salary terms will be commensurate with the experience and qualifications and within a salary/housing range of \$65,000 - \$70,000. A benefits package will be offered in accordance with the Presbytery Guidelines.

ETHICAL COVENANTS

The Session of Concord Liberty Presbyterian Church and the Transitional Pastor understand and agree that the Transitional Pastor cannot and will not be a candidate of any pastoral position in this congregation, and that he/she will seek in every way to prepare the way for the arrival of the installed or designated pastor.

The Transitional Pastor will assist with the Missional Study, but not the Ministry Information Form (MIF). He/She will also ensure that the Pastor Nominating Committee established and given the time, the necessary resources and secrecy to carry out their responsibilities to Concord Liberty Presbyterian Church.

At the conclusion of the Transitional Pastorship, any future contact that may occur between the Transitional Pastor and the Members of Concord Liberty congregation will be as friends, and not in any official capacity.

TO APPLY

Please send your cover letter, PIF or resume, and list of references to office@concordliberty.org